

### Summary of Changes to the LETG Constitution & Standing Orders

<b>Constitution</b>			
<b>Amended</b>	<b>Deleted</b>	<b>New</b>	<b>Comments</b>
All numbering and font			To look more modern & to break down into manageable parts the original clauses which had become cumbersome
Clause 2(a) - Objects			Adds the words learning & development
Clause 2(b)		Clause 2.2 (b)	Permits LETG to cultivate relationships with former "Commercial Friends"
Clause 3 - Membership		Clause 3.3	Allows the Committee to reject or suspend a member
		Clause 3.5	Allows the Committee to require a member to change its nominated representative
Clause 5 – National Committee		5.1.2	Increases the number of Committee members to 12 & allows for ballot by email. Members may be elected by the membership & not just nominated representatives
		5.1.3	Allows for the appointment of a Deputy Chair
		5.1.4	Restricts the length of time a member may serve on the Committee
		5.2.3	Allows co-option for particular projects
		5.2.4	Allows co-opted members to vote in respect of their particular projects
		5.2.5	Allows the co-option of former Committee members who have served the full term
		5.3.2	Allows Committee vacancies to be filled by members & not restricted to member's nominated representatives
		5.6.1	Allows leave of absence from Committee meetings for maternity/paternity & other leave & a return to the Committee within 1 year
		5.1 & 5.7.2	Permits the employment of an Administrator, remuneration to be agreed by the Committee, who can act as Secretary but is not entitled to vote
From Clause 6			All references to Secretary & duties have been substituted by references to Administrator
Clause 7			Quorum at Committee meetings remains at 5 but excludes co-opted members

Amended	Deleted	New	
Clause 8			Increases signatories from any 1 to any 2 of the 3 authorised signatories
Schedule 1 – Equal Opportunities		Clause 7.5	Reference to Law Society replaced by Solicitors' Regulation Authority
<b>Standing Orders</b>			
Membership: Paragraphs A – G			Now numbered 1 – 10. For the sake of clarity; existing paragraphs reduced in length.
A 1			Becomes 1.5
		1.7	Where a committee member supplies training on a commercial basis the committee has the discretion to decide what represents a substantial amount of time relating to the supply of training services
		2.2(d)	Clarifies the entitlement of Associate members to vote at the AGM
	A 4		Withdraws the category of Commercial Friends membership
	A 5 – A 7		Refers to notice required to be given to the committee by new members and the requirement for the committee to keep an up to date membership list
		4.3	Permits the Committee to review the amount of the annual subscription
		4.4	gives the Committee the right to reduce or waive membership fees in case of hardship
		6	Associate members are now entitled to vote at any meeting
	Meetings: B 3- 7, B 12 -19, B 21 – 26		Relate to meeting procedures
		6.3.1	Retains the requirement of 2/3 <sup>rd</sup> nominated members for sub –committee membership
Nominations & Elections: C 1		7.1	Increases the number of Committee members to 12
	C 2, C 4, 5, 7 & 8		Relate to voting procedures/administration
		8.2	Treasurer is required to provide the Committee with a monthly statement of account
	Accounts: D 2		Withdraws the requirement for audited accounts

		8.4, 8.5	Requires certified accounts to be prepared
		8.6	Permits the Committee to call for audited accounts if deemed necessary
		Notices: E 1 & 2	Relates to the service of any notice
	Term of office: G 1 - 3		Relates to the term of office of Committee members following the first election of Committee members after the creation of the LETG & Subsequent Committee members where more than 1/3 <sup>rd</sup> are newly elected